BOROUGH MANAGER

Mount Union Borough, Huntingdon County, PA, population 2,289, $1.038M budget with 14FT & 7PT employees, have a nine (9) member Borough Council and Mayor, and 7- member Municipal Authority Board with a council/manager form of government. Major services include administration, police, public works, public cemetery, code enforcement/building inspection and recreation, and municipal sewer and water authority.

The position requires graduation from an accredited four-year college or university with a bachelor's degree in public administration, political science, business management or a closely related field. Master's degree in public administration or related field is desirable, or any combination of education and experience. Municipal management experience is preferred.

The ideal candidate will have demonstrated skills, knowledge, ability and hands-on experience in municipal management, financial/personnel management/administration; municipal service delivery, planning/land use, community/economic development and collective bargaining. The position requires strong analytical and computer skills and successful grant writing experience.

Salary dependent upon qualifications/experience; benefit package available.

Email electronic cover letter, resume, salary history and three professional references to: Beverly Hutzel at bhutzel@pa.gov. The deadline is Friday, August 6, 2021. EOE.